

INNOVATIVE RUNNING GEAR SOLUTIONS FOR NEW DEPENDABLE, SUSTAINABLE, INTELLIGENT AND COMFORTABLE RAIL VEHICLES

D6.1 Quality Plan

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Dissemination Level		
PU	Public	
CO	Confidential, restricted under conditions set out in Model Grant Agreement	X
CI	Classified, information as referred to in Commission Decision 2001/844/EC	

Start date of project: 01/09/2017

Duration: 25 months

PUBLISHABLE SUMMARY

This Quality Plan has been prepared to guarantee the quality assurance process all along the project. The main topics in this document are:

Chapter 2 describes the project management and the organisational structure of the project. General information about meetings organisation, risk management and conflict resolution are also given.

Chapter 3 deals with documents management; the documents to be produced by beneficiaries are listed, as well as the templates to be used for each type of document.

Chapter 4 describes the deliverable review procedure that will guarantee a proper internal approval process before deliverables are submitted to the S2R JU

Chapter 5 covers the necessary steps to be made internally before disseminating results of the projects in order to ensure a coordinated approach.

Chapter 6 introduces the Cooperation Tool, focusing on the rights access and the document coding. This tool will be used for the storing, uploading and downloading of documents and follow-up of the progress of work, including status of deliverables and milestones. Detailed guidelines about the use and functionalities are provided in the “Tutorial for all Project Members”, available on the Cooperation Tool.

Chapter 7 gives an overview on how the implementation of this Quality Plan will be monitored specially with regards to deliverables.